



Miller Fellow Positions

2021

The following is a list of the Miller Fellow positions available for 2021. Click on the link below to see the full job description.

ORGANIZATION / DEPARTMENT	POSITION
Arthur Morgan Institute for Community Solutions & Agraria	Regenerative Agriculture Assistant
Glen Helen Association	Land Steward Raptor Center Fellow Leadership Associate
Heartbeat Learning Gardens	Organic Gardener Apprentice
Home, Inc.	Affordable Housing Collaborator
Mills Lawn Elementary School	Social/Emotional Learning Support
Story Chain	Volunteer Outreach
Tecumseh Land Trust	Conservation Education
The 365 Project	Project Historian
The Antioch School	Classroom Assistant
The Riding Centre Association	Riding Centre Student Assistant
Village Impact Project	Community Mentor Coordinator
WYSO	Producer-In-Training
Yellow Springs Community Children's Center	Child Engagement & Support
Yellow Springs High School	Math Tutor Reading Tutor
Yellow Springs News	Freelance Reporter and/or Photographer
Yellow Springs Senior Center	Administrative Student Intern

Arthur Morgan Institute for Community Solutions/Agraria

Regenerative Agriculture Assistant

Job Description

Community Solutions has enjoyed partnering with Miller Fellows since the program started. We have had exceptionally good experiences with our Miller interns who we feel have also benefited from working with us. Numerous interns have joined us part- or full-time after graduation from Antioch – including four of our current staff. Since the purchase of Agraria, interns have been even more appreciated. They've been crucial support in the development of the farm and of our programming – through on-the-ground work, through grant writing and web building, through supporting our educational programs, and through social media and administrative support.

For 2021, we hope to have interns that help with the next stage of our development. Some of the activities we have planned for the year include:

- Continued clearing of out-of-place species and replanting of natives
- Food forest design and installation (more than 100 trees)
- The doubling of Agraria's chicken population, and their integration into a new "tree-range fowl" program
- Installation of a rain-fed irrigation system
- Installation of detail components of the "Mary's Way" multi-use trail
- Updates on Agraria's historic barn, including timber framing, ADA accessibility ramps and door replacement, and the building of a new loft and deck
- Hoop house installation
- Weeding, watering, animal care, honeysuckle removal, and lawn care
- Collection of clippings from Yellow Springs' Cresco medical marijuana growing facility*
- Biological surveying

*if interns are age 21 or over

Glen Helen Association

**Land Steward
Raptor Center Fellow
Leadership Associate**

Job Descriptions

Glen Helen plays a unique role in Yellow Springs. The Glen is the reason our forbearers situated the town where they did, and the Glen's iron-rich spring is the source of the town's name. Glen Helen provides a thousand-acre greenbelt on our eastern edge, and ensures unparalleled access to nature for our residents.

Glen Helen has a long history of hiring, supervising, mentoring, and evaluating student workers. In 1929, Glen Helen became part of Antioch College, and thus began a 90-year relationship of work and academic opportunities in the Glen. Students built and managed Trailside Museum. They created the Outdoor Education Center and served as its naturalists. They constructed sections of trail and worked to maintain them. Importantly, they engaged in these efforts not just out of academic requirement or intellectual pursuit, but also with a purpose of service to the broader community.

For the 2019-20 school year, there are three job descriptions that we seek to fill. Each position provides students with the opportunity for meaningful learning about the work of operating a nonprofit nature preserve, while addressing programmatic needs in Glen Helen and forwarding our environmental mission.

Land Stewards

(2 sought): Our land stewardship strategy is to identify, enlarge, and connect the areas that have the highest biodiversity. The Land Steward works alongside staff to manage our trail system, remove invasive plants, and restore native species. The position reports to our director of land management.

- Educate visitors on the ecology, geology, botany, wildlife, history, and rules of the preserve
- Remove invasive plants
- Operate land management equipment, including chipper, chainsaw, and other power tools
- Assist in coordination of land management group activities with staff and volunteers
- Trail maintenance, including bridge and walkway construction, trail construction and closures
- Propagate and restore native fauna through plantings
- Teach volunteers and the public how to identify and safely remove invasive plants
- Work alongside other Glen Helen staff and volunteers

CONTINUED ON NEXT PAGE

Raptor Center Fellow

The Raptor Center works to rehabilitate injured birds of prey, and to educate the public about raptors and conservation. The Fellow reports to Center Director Rebecca Jaramillo and assists in all aspects of its operations.

- Assist with daily wildlife care and care of injured birds
- Learn to handle a resident bird for education
- Work with staff and volunteers on facilities repair and maintenance
- Lead tours of the Raptor Center for visiting groups
- Participate in wildlife rescues and transport of birds

Leadership Associates

(2 sought): The Fellows will assist in the operations of the Glen Helen Association, including finance, marketing, fundraising, and public education. The positions report to Assistant Director Tom Clevenger.

- Educate visitors on the ecology, geology, botany, wildlife, history, and regulations of the Nature Preserve, as well as suggesting hiking routes and places of interest within Glen Helen
- Inform visitors about the importance of their role in sustaining Glen Helen, and solicit them to become supporters
- Develop programs to engage local children as peer educators
- Conduct research, and employ technical writing and graphic design toward the development of museum displays and interpretive materials for trail use
- Assist with administrative support, including finance, marketing, and event coordination

Heartbeat Learning Gardens

Organic Gardener Apprentice

Heartbeat Learning Gardens is a non-profit community farm dedicated to uplifting the long-term health of our community and ecosystem. We grow organic vegetables and donate our produce to local food pantries and families in need, and we offer educational programming in ecology, sustainable agriculture, herbal medicine and wildcrafting. The student will have an opportunity to engage in the process of tending a mosaic of learning gardens: vegetable gardens, herbal medicine gardens, and pollinator gardens from seed to harvest. Heartbeat offers an opportunity for someone to get a glimpse into what it is to center the rhythms of our local, ecological, and agricultural calendar—when to start the seeds, when to transplant, when to weed and water, and harvest, and when to make the remedies. They will have the opportunity to work with a team of dedicated folks who love to work with and around nature as a primary, life-giving relationship.

Job Description

Guided by the local, ecological, and agricultural calendar

Early spring (Late February to the beginning of April) tasks focus on greenhouse work of starting edible, medicinal, and pollinator plants and tending them, and garden design; There may be opportunities to help clear invasives and transplant native plants in our wildlife sanctuary that surrounds the gardens.

Mid to late spring (April-June) tasks are prepping garden beds, transplanting, weeding, watering, wildcrafting;

Summer and into fall (June-September) includes the maintenance tasks of keeping a garden thriving in relationship to the elements, and now including harvesting for community food pantries and community apothecary.

In Fall, (October – early November) tasks include ‘putting the garden beds to sleep’ and planting the garlic for next season.

Students may opt to participate in helping to implement our educational programming, Farm Dinner Theatre events, or fundraising plans if that is of interest.

Educational goals

Early Spring students will learn all about what goes into starting early greenhouse plants, such as soil mix, planting and tending the seeds, and preparing them for transplant outside. Students can learn about what considerations goes into garden design from a small-scale permaculture perspective.

Mid to late spring – Students will learn cultivated and wild plant identification; they will learn about the creation and maintenance of healthy soil in organic agriculture; how to transplant and weed; If interested, they can learn about early spring herbal remedy-making from the landscape;

CONTINUED ON NEXT PAGE

Summer and into fall – This is an opportunity to learn how to care for the edible and medicinal plants through the growing season on a small-scale, organic farm using sustainable methods. In addition, there will be opportunities to learn about cooking and making herbal remedies from the landscape through the season as different plants are ready for harvest.

Fall – How to close up the garden beds for the winter and plant garlic.

Overall, they will have the opportunity to experience being a part of a team who are very physically engaged in learning how to live closely with and within the rhythms of our local ecologies; how to feed ourselves and heal ourselves from our habitat.

Benefit to Our Community*

The skills of learning to grow food and medicine from our habitat and learning how to empower home health care from the garden are critical skillsets of our time as we need to become more reliant and organized around local community and local ecologies. Each person that learns these skills and builds their own gardens to care for their families and their neighbors creates greater health, connection and resilience in the Yellow Springs community and beyond.

Home, Inc.

Affordable Housing Collaborator

Job Description

Four core areas will constitute the Fellows' focus:

- Administrative support
- Fundraising, event, and volunteer coordination
- Affirmative marketing and outreach.

Each area is linked with a phase in affordable housing development in order to introduce the Fellows to the overall process. Opportunities to take the lead on projects, problem solve, and build relationships will largely depend on the student's learning goals and interests. The scope and scale of projects will also depend on the Fellow's demonstrated leadership ability over time. All student work will be part of a larger mission context, resulting in direct benefits to the student's education, our nonprofit mission, and the Yellow Springs community with an emphasis on local collaboration.

Focus area tasks

Administrative support involves duties such as taking and directing calls, database support, web updates, contributing to grant applications, participating in monitoring and compliance activities, and implementing operational procedures. The work will support the daily operations of Home, Inc. Grant work will vary and likely include supporting staff with documentation for both programmatic and federal/state housing grants. Fellows will receive orientations to grant-writing as part of their professional development. Additional duties may include research and capacity building initiatives such as utility assistance program development.

The Fellows will collaborate with dedicated staff on fundraising, event, and volunteer coordination. Miller Fellows will assist with the fall Progressive Dinner fundraiser and membership mailings. The Fellows will also provide general support and data entry in our newly adopted Bloomerang donor management system. Miller Fellows will also work to provide event support, including Home, Inc.'s annual meeting, board retreat, new member events, open houses, etc. Volunteer coordination varies and may include coordination of interior priming, site clean-up, etc.

A dedicated Miller Fellow position will provide leadership to the Inclusive and Resilient Yellow Springs coalition, which will include reviewing census data to identify population gaps, developing content for fair housing education in the community, events and tabling, and identifying/engaging community groups representing under-served populations in the broader region. The Miller Fellow will assist with data to track the effectiveness of this multi-year initiative.

Mills Lawn Elementary School

Social/Emotional Learning Support

Job Description

Due to the COVID-19 virus, learning at Mills Lawn is almost 100% virtual. Virtual learning will be in place this quarter and 2nd quarter. This will be evaluated quarterly, always keeping the safety of the students, the school staff, and the community as the highest priority. While we believe that presently this is best for our community, we have students who are in need of social emotional support. In order to provide this support, Mills Lawn needs additional personnel. The addition of a Miller Fellow will be a step towards providing the school with the necessary extra personnel.

The Miller Fellow will work with a team of school personnel consisting of teachers, the principal, and the guidance counselor, to plan and implement creative Social Emotional Learning (SEL) activities. The goal is to provide selected Mills Lawn students a safe way to interact with their peers. Due to the COVID-19 virus, the interactions may be virtual or in-person in the school setting. If the interactions are virtual, the Miller Fellow will coordinate and facilitate student chat sessions and small group tutoring. If the interactions occur in the school setting, they will be done individually or in small groups utilizing safely guidelines and best practices— wearing masks, socially distancing, and washing hands frequently.

Responsibilities Include:

- To help MLS students grow in their social-awareness and interpersonal skills
- To help MLS students establish and maintain positive relationships
- To help students develop self-awareness and self-management in order to be successful in school and in their lives
- To provide the MLS staff the support and assistance needed to successfully implement this program

Benefit to our community:

Our community will benefit from the Miller Fellow's work by helping the students achieve better social emotional skills and thus helping them to be more successful in their lives. Our children are battling isolation, anxiety, and depression at higher levels and at younger ages than previous to the virus. Unfortunately, COVID-19 has dramatically exacerbated these emotional problems for some children. We believe we can alleviate some of the emotional pressures on these students if we can create more opportunities for social engagement. The SEL program will go a long way towards accomplishing this. Having healthy children, physically, socially and emotionally, goes a long way towards positively benefiting our communities— both the MLS and the Yellow Springs community.

Yellow Springs Exempted Village School District

The Yellow Springs Exempted Village School District (Yellow Springs Schools) is a public school system that serves approximately 750 students in grades K-12 at Mills Lawn Elementary (K-6), McKinney Middle School (7-8), and Yellow Springs High School (9-12). Yellow Springs Schools are consistently ranked "Excellent" or "Excellent with Distinction" by the State of Ohio Board of Education.

The mission of The Yellow Springs Schools is to create a challenging educational environment where each student contributes to the intellectual and cultural richness of the community and is provided the skills and knowledge to become a socially responsible self-directed, life-long learner.

Story Chain

Volunteer Outreach

Story Chain is launching a new initiative to put its expertise in literary intervention at the service of seniors and LGBTQ youth of the Dayton area. Social isolation is a major issue faced by our seniors in care homes, deeply impacting their health and well-being, and the COVID-19 Pandemic has only exacerbated it in the past year. Story Chain will work with Montgomery County Public health to pair up LGBTQ youths and seniors in the Dayton area to record stories for each other.

Job Description

Miller Fellows will be expected to solicit and corral hundreds of volunteers to assist in our early spring launch for the senior homes initiative. Interns will lead teams through the book-choice process, elocution workshops and audio recording sessions. We will also continue our quarterly newsletter which will cover Story Chain's current efforts and progress. We are looking for individuals with professional phone skills, data processing and marketing experience. Fundraising experience is sought but not required.

For more information on Story Chain visit our website: story-chain.org or contact Executive Director Jonathan Platt at jplatt.storychain@gmail.com

Tecumseh Land Trust

Conservation Education Intern

As the world faces climate change and very serious threats to water and food security, our local land trust needs your help to plan for the future and recruit the support we need to make this community resilient and green! From backyard habitat ([Communities & Wildlife: Year in Review • The National Wildlife Federation Blog : The National Wildlife Federation Blog \(nwf.org\)](#)), to developing local farm and food systems (<https://www.facebook.com/179762960257/videos/10156486161000258>) to major land access policy change (<https://www.agriculture.com/news/business/justice-bill-would-transfer-up-to-32-million-acres-to-black-farmers>), we can make a difference for earth and its residents every day of the year. We need your research and communication skills to tell the story!

There are many stories to tell, and our Miller fellows are often our best story tellers. More than ever, as we face the challenges of COVID to body and soil, we need to celebrate the wonders of nature here in southwest Ohio and the joy it brings through quiet enjoyment ([Study: Birds Are Linked to Happiness Levels - EcoWatch](#)), learning about nature (<https://ysnews.com/news/2020/02/sugar-shack-tour-returns>), changes in food and farming (<https://www.tecumsehlandtrust.org/events>) art, photos ([Facebook](#)), poetry, history and more.



Through co-ops and part-time jobs, our Miller Fellows make connections that can be life changing as well as world changing.

Get in touch and let's talk more about the possibilities at Tecumseh Land Trust – krista@tecumsehlandtrust.org.

The 365 Project

Project Historian

Winter Quarter 2021 Co-Op position

Job Description

The Miller Fellow will draw on 365 Project historical materials (e.g. Blacks in Yellow Springs: A Community Encyclopedia, Blacks in Yellow Springs 2021 Walking Tour recordings, photographs) and materials from other sources, to create a virtual room that can be visited online, called the Blacks in Yellow Springs Museum and Archive. The online format will enable visitors move through the room and be able to click on icons that will open up detailed images or archival materials that they can review. The Miller Fellows work will include:

- Using the computer suite in the Antioch Arts and Science Building to construct the online room
- Regularly consulting with 365 Project member Kevin McGruder for assistance in getting access to archival 365 Project and other materials, and to discuss the development of the room
- Meeting with Kevin McGruder periodically to show progress with the development of the room

The work will be for the Winter quarter beginning January 11th and ending on March 26th. The Miller Fellow will work up to 30 hours each week during the period.

Qualifications

- Familiarity with computer programs and applications associated with constructing virtual reality settings
- An interest in Yellow Springs Black History
- Access to a computer capable of running the necessary programs

The Antioch School

Classroom Assistant

Job Description

The Antioch School is committed to sustaining an educational environment that generates a sense of completeness, self-responsibility, and a fulfilling experience for its children. This is accomplished by the involvement of children, faculty, staff, parents, and Yellow Springs' community members in terms of material, financial, and personnel support. As individuals creatively relate their insights and actions, an organic continuity in experimental and innovative approaches to the children's education is evolved.

The Miller Fellow will be enfolded into the daily life of the Antioch School—a small, private, non-profit, democratic school established in 1921 by then Antioch College President Arthur Morgan. The Antioch School serves children from Nursery through the sixth grade. The school is made up of four groups: Nursery, Kindergarten, the Younger Group (first through third grade), and the Older Group (fourth through sixth grade). Throughout the week, the children have opportunities to experience the Art and Science program and engage in ample outside playtime.

The Miller Fellow will be guided and supervised on a daily basis by the faculty. The school manager will also supervise the Fellow and be responsible for the evaluations. The faculty comprises five highly qualified, experienced and nurturing professionals. In addition to daily faculty support, our Fellow occasionally will attend the weekly faculty meetings. During these meetings, schedules will be discussed; thoughts shared; questions addressed; and misunderstandings resolved. The Antioch School's faculty and staff envision the individual to be a resource for the overall school community and a sharer of personal strengths and interests. Determined by the level of maturity, previous experiences, strengths, and personal interests of the Miller Fellow, the study-work program options are as follows:

- The Miller Fellow may serve as an assistant in the classrooms, becoming an invaluable support for the teachers and children. Attention will be placed upon assisting with the physical, intellectual, social, and emotional needs of the children.
- The Miller Fellow may work directly with our school's development coordinator on both development and marketing tasks. These may include donor base research, assisting with community events, brochure distribution, social media postings, blogs, photography, videography, and mailings.
- The Miller Fellow may assist the Art and Science teacher and the children in planning, planting, and maintaining the vegetable and herb gardens.

The Riding Centre Association

Riding Centre Student Assistant

Job Description

The Riding Centre Association is a nonprofit organization that provides a foundation in safe riding, care, and management of horses through affordable lessons to children and adults of diverse capabilities from Yellow Springs and surrounding counties. In 1959, Louise Soelberg, a dance instructor at Antioch College, set up a community-based riding stable through collaboration with the college. Over the years, The Riding Centre, Antioch College, and the Yellow Springs community have weathered many changes. The opportunity to host an Antioch College student through the Miller Fellowship helps The Riding Centre, Antioch College, and the greater community to strengthen this connection.

Responsibilities I

- Learning about The Riding Centre (RC) organization through reviewing the web page, shadowing the Director, observing therapeutic riding lessons, and participating as a horse leader or side walker in therapeutic riding lessons
- Performing routine chores involving moderate physical labor, including mucking stalls, cleaning paddocks, moving bales of hay, and cleaning and filling water buckets
- Becoming familiar with horse care management, grooming, tacking, and handling school horses through job shadowing
- Learning about and participating in activities related to farm management and land stewardship, such as trail and pasture maintenance (may involve learning to use farm equipment)
- Writing at least one article per semester about the RC for submission to the local newspaper or the RC's newsletter
- Attending the RC board meetings as requested
- Ongoing organization of archives for the RC from documents compiled over 25 years.
- Other clerical duties as assigned by the Director

Fall & Spring

- Assisting the Director in preparing the RC for fall and spring lessons through clerical assistance and barn management
- Assisting riding instructors during lessons by catching, grooming, and tacking up horses for students, and sanitizing tack after lessons
- Assisting in preparation for the spring hunter and dressage shows, including working at the shows

Summer

- Continuing the above duties as needed
- Assisting with summer day camps, if needed
- Assisting with therapeutic riding lessons on Saturdays, if needed

Village Impact Project

Community Mentor Coordinator

Job Description

The Village Impact Project's mission is to provide children of Yellow Springs Schools with responsible mentors from our community who share their interests, and to help make a lifelong difference in both of their lives and in our village through monthly activities with community partners. Our goals are 1) for all children in the community who want or need a mentor to have one who shares their interest, and 2) for the people in the program to become an integral part of the community through activities, fundraisers, and community service opportunities. We are changing our community two lives at a time.

This is a fairly new organization, and we feel a Miller Fellow would gain valuable experience in assisting a new nonprofit carry out our mission.

Responsibilities Include:

The primary role of the proposed Miller Fellow position will be to provide administrative support to the Board of Directors and volunteers running the mentoring program.

- Work with the VIP program director, and other volunteers
- Help to recruit volunteers and youth through working with teachers, school counselors, and parents
- Assist with marketing and communications for the program
- Support data and information management
- Assist with researching and identifying funding opportunities, including foundations, corporations, and individuals, and help write grants when appropriate
- Work with community members, businesses, and other organizations to obtain in-kind donations and to help incorporate the program into the community
- Help set up and run monthly activities with Volunteers and Youth through the above organizations
- Communicate with VIP Director (Donna Haller)
- Assist with program evaluation efforts (before, during, and after the year's program), including the development of reports to organizations providing grant money and in-kind support
- Assist with social media platforms
- Attend board meetings

Desired Competencies:

- Attention to detail
- Organized
- Comfortable working with people and data
- Basic research skills
- Strong writing skills
- Knowledge of social media platforms (Facebook, Instagram, and Twitter)
- Interest in marketing and/or fundraising
- Interest in mentoring/youth development/leadership development

WYSO

Producer-In-Training

Job Description

The Miller Fellows will work with Eichelberger Center for Community Voices senior producer Basim Blunt on a variety of storytelling projects including, but not limited to, Dayton Youth Radio.

Additional station duties can be, but are not limited to, recording in-studio guests and editing audio stories plus assisting with administrative tasks related to events, fundraising, membership growth, data entry and business planning.

Digital audio editing skills are wonderful but not required (we'll teach you on the job!).

WYSO Miller Fellows, after a period of training, can be assigned a wide variety of tasks including, but not limited to:

- Editing and recording audio spots for use on WYSO
- Reporting stories for WYSO's various projects and programs, both on-air and online
- Assisting with fundraising activities
- Recording oral history interviews with Antioch College alumni
- Working with music hosts on program production
- Assist Community Voices instructors in the virtual or in-person* classroom
- Help teach audio editing or other technical skills, as needed
- Give tours of WYSO to guests*
- Attend WYSO community outreach/engagement events and assist staff*
- Assist WYSO news staff in the field and in the studio*

*Depending on the availability of safe in-person opportunities in 2021

About WYSO:

WYSO is the Greater Dayton area's only NPR News station, and we carry their flagship programs, including Morning Edition and All Things Considered. Our own news department delivers local and state news plus public affairs programming and news specials. In addition to NPR, we carry programming from American Public Media and PRX.

We have thirteen different local music programs, hosted by knowledgeable and dedicated music lovers, most of them volunteers who present hand-selected music from songwriters and bands that reach across generations.

WYSO began broadcasting in 1958, with 19 watts of powers, as a student-run station on the Antioch College campus, on the air for only 4 hours each day. Today, WYSO belongs to the community, with oversight from a seven-member board of directors comprised of community leaders. We broadcast 24/7 with 50,000 watts of power, reaching fourteen counties in southwest Ohio with a potential audience of nearly two million.

Yellow Springs Community Children's Center

Child Engagement & Support

Job Description

The Yellow Springs Community Children's Center has an opportunity for a Miller Fellow to pursue their desire to interact and educate children ages 6 weeks - 12 years of age in a structured, nurturing environment. The Miller Fellow's duties would be to actively supervise, nurture, and instill the importance of play with children. There will also be light paperwork and cleaning duties required. The ideal candidate would also utilize strong professional communication skills with the Executive Director, teaching team, and parents.

The Miller Fellow will also have an opportunity to support administrative duties such as filing, organizing, grant writing, updating the website, and supporting the Child and Adult Care Food Program (CACFP) program. This candidate is required to have a clean background check. Afternoon hours preferred (2-6)

Malissa Doster

Executive Director

Yellow Springs Community Children's Center

320 Corry St.

Yellow Springs, OH 45387

937-767-7236 (Phone)

937-767-8211 (Fax)

Yellow Springs Community Children Center provides a nurturing, family oriented environment to support and enhance the unique social, intellectual, emotional and physical growth of each child.

Yellow Springs High School

Math Tutor Reading Tutor

Math Tutor: Job Description

The math tutor will work with any middle school and high school students who have been identified as struggling with their math classes. The tutor will work with the math teachers and intervention specialists to determine a priority when scheduling students. The tutor will send online invitations for students to meet with him/her over Google Meet or Zoom weekly (one-on-one or in small groups), and help track their progress. The tutor may also sit in on math classes (online at this time) to determine what students are working on and where problems may be occurring with the students. During these classes, students may also be brought into separate class meetings to work in small groups, some with the teacher(s) and some with the tutor. The tutor will become an integral part of the schools' math program and instrumental in the success of these struggling students.

There may be other duties that pertain to reading and math throughout the school. If working at the school, the Miller Fellow will have space to work at the school, which is distanced from other workers throughout the COVID-19 pandemic. Most of the work can be accomplished remotely, but if it is helpful or necessary to be in the vicinity of students, all parties will be masked at all time and stay more than six feet apart.

Responsibilities Include:

- Helping to set up an online (and/or possible in-person) math tutoring program in YSHS for this year for students who have math disabilities
- Assisting students during various math classes, and working one-on-one with students who are struggling
- Working one-on-one with struggling students during their asynchronous class times or Study Skills class
- Keeping track of students who need help and students who have been helped through tutoring each day
- Working with high school math teachers and intervention specialists to determine which students need help and how students are progressing with tutor help

Desired Competencies:

- Knowledge of high school math through Algebra II and Geometry, or an aptitude for learning
- Ability to help others understand the above math subjects
- Ability to communicate well with students and staff
- Organized

CONTINUED ON NEXT PAGE

Reading Tutor: Job Description

The reading program facilitator/tutor will work with students at McKinney Middle School and Yellow Springs High School who struggle to read. These students typically have been identified through STAR Reading Assessments (given three times a year at all Yellow Springs schools) as having a reading ability significantly below their grade level. The school district has recently purchased Lexia, a reading program in which "students work independently to develop critical reading and language skills through individualized, motivating learning paths" (according to their website). Along with a teacher and/or administrator, the Miller Fellow will review criteria for students entering the program, set up schedules for students to work with the program, monitor their goals and progress, communicate with parents and teachers, and evaluate the effectiveness of the program.

If there is enough time in between the above duties, the Miller Fellow will record their own voice reading articles, sections of text books, novels, and more so that students who read significantly below grade level can access the texts that the rest of the class is reading for an assignment. Students will then receive the digital recording with the assignment, so they can read and listen to the text at the same time. With students working remotely, we have noticed a more pressing need for this, and very few teachers have the time to do it.

Responsibilities Include:

- Work with administration and teachers to set up Lexia, a new reading intervention program
- Schedule students to work with Lexia
- Communicate with parents and students about the program
- Monitor Lexia goals:
 - Program goals
 - Individual student goals
- Help administration evaluate the effectiveness of Lexia
- As time permits, record stories, textbooks, and articles for students who struggle with reading grade-level text

Desired Competencies:

- Attention to detail
- Organized
- Comfortable working with people and data
- Knowledge of reading skills and strategies

Yellow Springs News

Freelance Reporter and/or Photographer

Job description

The Yellow Springs News is looking for a freelance reporter and/or photographer to help produce high-quality journalism for our community.

The reporter position involves participating in weekly editorial meetings, interviewing subjects, writing original 1,000 to 1,200 word news or feature stories, and taking original photographs. The photographer position involves participating in weekly editorial meetings, taking original photographs, interviewing subjects and preparing original photo essays with accompanying cutlines.

Both positions require the submission of a story or photo essay by a weekly deadline, with the material subject to rounds of editing. Freelance reporters and/or photographers are paid by the amount of hours it takes to complete a print-ready submission, with 10–15 hours per week estimated per submission, in addition to hours spent in editorial or other meetings.

Other positions or additional hours may be available, in consultation with the News. For instance, those interested in digital media may participate in digital product development and website team meetings, while those with historical or archival interests may be paid to help organize and digitize archives.

About the YS News

Founded in 1880, the YS News is an award-winning, independent, weekly newspaper that serves Yellow Springs and beyond with timely, accurate and essential information to keep the government accountable, promote civic engagement, celebrate village life, and preserve local history. Its mission is to create journalism anchored in integrity, accountability and transparency.

Yellow Springs Senior Center

Administrative Student Intern

Job Description

The Miller Fellow will work in several key administrative areas, including handling inquiries about several services we provide by answering the telephone and greeting people when we resume in-person gatherings. The Miller Fellow will assist with technology, such as assisting people with getting their devices to interface with our on-line classes, setting up virtual experiences for seniors, and helping class leaders when necessary.

The mission of the Yellow Springs Senior Center is to enhance the dignity and quality of life for seniors in Yellow Springs and Miami Township and to foster interaction among them and with the community. We have four main areas of programming. Those are transportation, support services, homemaking, and activities.